



**PUNE PEOPLE'S CO.-OP. BANK LTD. PUNE
(MULTI STATE BANK)**

**HEAD OFFICE: 477/478 , 1st Floor, Market Yard, Gultekadi, Pune
411037**

Contact No. 7066051999/7066050999 Website: www.punepeoples.bank.in

REQUIRED

Pune People's Co-operative Bank Ltd. is a leading Co-operative Bank in the Pune City presently having its Head Office at Pune and a total business of Rs. 3060 Plus Crores. The Bank needs to fill vacancies for the following posts immediately for business expansion, for Head office in Pune & branches located in Pune, Belgaum, Thane, Chh. Sambhaji Nagar districts.

1) General Manager- 2

Graduate/Post Graduate, MBA/CAIIB/ICWA. Minimum Experience of 10 years as Dy. General Manager /Assistant General Manager in a Co-operative or Nationalized Bank. Experience of working in maximum/all departments of the Bank is necessary.

Age Limit- 45 Years

2) Deputy General Manager- 4

Graduate/Post Graduate, MBA/CAIIB. Minimum Experience of 7 years as an Assistant General Manager in a Co-operative or Nationalized Bank. Experience of working in maximum/all departments of the Bank is necessary.

Age Limit- 45 Years

3) Deputy General Manager- (Chief Law Officer)-1

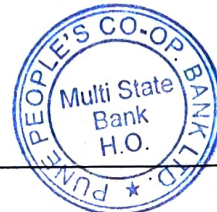
Graduate/Post Graduate in Law (LLB/LLM). He should have particle experience of court attendance and should have presented and argued the cases for about 15 years. He should be efficient and proficient in drafting, should be conversant with the procedure and rules of various courts including cooperative court, DRT, District and High Court, Consumer Forum, Arbitration etc.

Age Limit- 45 Years.

4) Assistant General Manager-4

Graduate/Post Graduate, MBA/CAIIB. Minimum Experience of 7 years at higher level position in Head Office of Co-operative or Nationalized Bank. Experience of working in maximum/all departments of the Bank is necessary.

Age Limit- 45 Years



5) Assistant General Manager (Investment)-1

Graduate/Post Graduate, MBA/CAIIB Minimum Experience of 7 years at higher level position in Head Office of Co-operative or Nationalized Bank. Sound knowledge of treasury operations, Investment Management, SLR/Non SLR Investment Management. RBI Guidelines, ALM & Risk Management
Age Limit- 45 Years

6) Branch Manager-10

Graduate/Post Graduate, MBA/CAIIB. Minimum Experience of 7 years as a Branch Manager / Senior Officer in a Co-operative or Nationalized Bank .
Age Limit- 35 Years

7) Branch Manager (Board Secretary)-1

Graduate/Postgraduate. Experience in preparing agendas for Board and Committee meetings, drafting minutes and resolutions, follow-up of Board decisions, handling Chairman's correspondence, and communication with RBI and other authorities. Minimum 5 years of experience required. Must be proficient in English and Marathi correspondence. Shorthand will be preferred.
Age Limit: 45 years

8) Branch Manager (Estate Manager)-1

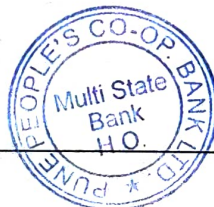
Bachelor's degree in in Civil Engineering, Architecture, Facilities Management, Real Estate Management, or a related field. Experience managing commercial buildings, office premises, branches, ATMs, vendor management, contract administration, maintenance operations etc. Minimum 5-10 years of experience in estate/property/facilities management. Experience in banking, financial institutions, or large corporate organizations is preferred.
Age Limit: 45 years

9) Branch Manager (Legal Officer)- 3

Graduate/Post Graduate in Law (LLB/LLM). At least 10 years experience as a practicing Advocate/ worked as an Executive in any Bank /any financial institution handling Legal portfolio related to recovery matters.
Age Limit- 40 Years.

10) Assistant Branch Managers - (Marketing)-2

Graduate/Post Graduate, MBA/ BBA. Minimum Experience of 2 years in Marketing filed, preferably experience in Salary Account Acquisition & TASK (Trust/Association/Society/Corporate)



11) Assistant Branch Managers – (Graphic Designer)-2

Graduate/ Diploma in Graphic Design, Fine Arts, Visual Communication, or related field. Proficiency in design software such as Adobe Photoshop, CorelDraw, and video editing software. Certification in DTP preferred. Minimum 1 years of experience in graphic design, preferably in banking, financial services, or corporate sector.

Age Limit- 35 Years

12) Assistant Branch Managers – (Steno/ Typist)-2

Graduate in any discipline from a recognized University. Candidates should possess English/Marathi shorthand and typing proficiency. Minimum typing speed of 40 w.p.m. in English is required. Candidates must be computer literate and proficient in MS Office applications. Preference will be given to candidates having 2-5 years' experience as Stenographer/Personal Assistant/Secretary in a Bank, Financial Institution, Co-operative Society, or reputed organization. Good communication skills in English and Marathi are essential.

Age Limit- 35 Years

Candidates with higher qualification than stipulated above shall be given preference. All candidates should have computer literacy And should be competent to communicate in English.

Interested and eligible candidates should submit their applications in the prescribed format of the bank. The application form should be obtained from the bank's website www.punepeoples.bank.in The application form should be submitted along with the necessary documents by post to the above mentioned address of the bank. The applications should be submitted within 10 days from the date of advertisement. The post applied for should be clearly mentioned on the application envelope.

The Board of Directors reserves the right to relax the conditions in respect of candidates.

Date: 09.06.2026


Chief Executive Officer
Pune People's Co. Op. Bank Ltd.

